

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 Procurement Strategy Approval Revenues & Benefits information technology contract
Decision-maker	Cabinet Member for Finance, Business and Jobs
Earliest date when decision can be taken	25 May 2021
Key decision – Yes/No?	No
Date published on forward plan	June 2021
Date sent to cabinet member	19 May 2021
Recommendation	That the Cabinet Member for Finance, Business & Jobs agrees the procurement strategy to explore the use of the Crown Commercial Services (CCS) Data Applications Solutions (DAS) framework for a potential direct award with Northgate Public Services (NPS), for the delivery of a cloud based revenues and benefits information technology support and maintenance managed service, for a four year period from 1 July 2021 to 30 June 2025 with an estimated value of £800,000 per annum totaling £3.2m for the 4 years

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Director of Exchequer – Dominic Cain
Report author	Head of Support Services – Fiona Ives
Contact Number	07970848077

PART B

(Cabinet member to complete this section)

DECISION(S)

I agree the recommendations

REASONS FOR DECISION

As set out in report

**ALTERNATIVE OPTIONS
CONSIDERED**

None

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....  Dated.....17/06/21.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.